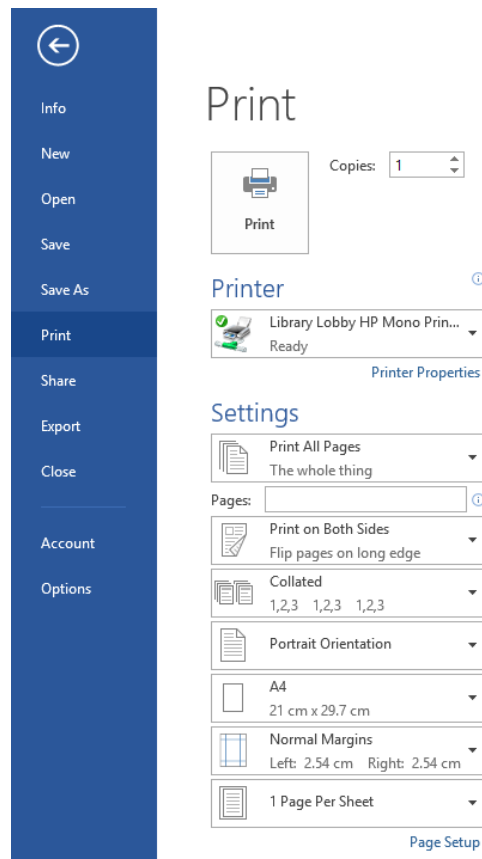
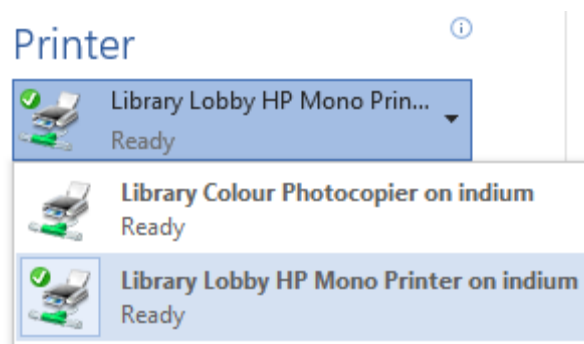


Printing on the Student Computers

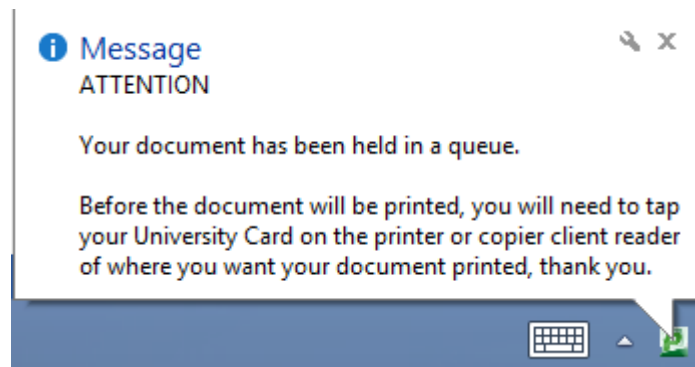
- 1) For the purposes of this guide, we printing a document from using Microsoft Word, however other applications will be very similar.
- 2) In the application, select **Print** (Ctrl P). This will open a window as shown below:



- 2) Select the printer that you want. This is done by selecting from the drop down list as illustrated below:



3) Once you have selected your settings, number of copies and so on, click **Print**. The following message will display in the bottom right hand corner of the screen.



4) Tap your card on the print release station as illustrated below and your document will print.

