ST PETER'S COLLEGE
UNIVERSITY OF OXFORD

STUDENT REGULATIONS[1]

General

1. Students are required to make themselves familiar with these regulations and with any others which may from time to time be made by the Master or Officers of the College. They are also required to observe the regulations of the University for student members.

2. Students are required to behave courteously and reasonably at all times. Conduct of which others might reasonably complain, whether in College or elsewhere, is to be avoided and may be treated as an offence. Disrespectful behaviour towards College staff will not be tolerated.

3. Students shall not interfere with the teaching, study or research of other members of the College, nor shall they impede the Officers of the College or members of its staff in the performance of their duties.

4. Students are required to treat the facilities and amenities of the College with respect.

Freedom of Speech and Freedom from Harassment

5. No student shall disrupt or attempt to disrupt the lawful exercise of freedom of speech by any member of the College, member of its staff, or visiting speaker. The College's *Statement on Freedom of Speech* may be found on the College website.

6. No student shall harass or attempt to harass any member of the College, member of its staff, or visitor to the College. The *Policy and Procedure on Harassment* may be found on the College website.

Academic Residence

7. Undergraduates (other than students reading Modern Languages and Law with Law Studies in Europe during their year abroad) are expected to be in residence in Oxford from 5pm on Wednesday of Week 0 until the end of Week 8 in any term.

8. Applications to return to Oxford later than 5pm on Wednesday of Week 0, to leave early at the end of term or to miss any academic commitments due to being away from Oxford during full term should be made to the Tutor for Undergraduates (via the College Office), who will grant permission only in exceptional circumstances.

9. (i) Students must check their pigeonholes for letters at least every three days during full term, including the last morning before they depart for the vacation.

[1] These Regulations were initially approved by the Governing Body on 10 October 2007 and were most recently updated and approved in June 2026 for implementation from 1 September 2026.

(ii) Students are required to check their ox.ac.uk email daily during full term and periodically during vacation periods. Students are expected to respond to emails from tutors, College Officers and other College staff promptly.

10. All students are required to ensure that their term-time and vacation addresses and other contact details are kept up to date in the University's online record system.

11. Students are expected to demonstrate through their actions or behaviour that they are physically and mentally well enough to reside in College autonomously, consistently safely and without adversely impacting the studies and living experiences of other members of the student community. In cases of serious concern, College Officers may require a student to return home rapidly, either so that the student can receive support not available to them in College and/or for the good of the wider student and College community.

Courses, Public Examinations and the Taking of Degrees

12. No student may enter upon a course leading to a Certificate, Diploma or Degree without obtaining the leave of the College.

13. Undergraduates and visiting students must obtain the permission of their College Tutor before undertaking any paid employment during full term, except where undertaking occasional hourly-paid work within the College.

14. Undergraduates and visiting students who are prevented by illness from attending tutorials, classes, or lectures must inform their College Tutor.

15. (i) Students who persistently fail to produce work of the required standard or who fail to pass examinations at the level and time required by the College, may be rusticated (suspended) or sent down (expelled).

(ii) Plagiarism: students who engage or assist in academic dishonesty (including writing essays for hire or sale) can expect to be disciplined. Students' attention is drawn to the University Statute XI which states University policy on this matter.

16. The College expects that students wishing to have their degree conferred will have returned all their library books and settled in full all debts with the College and University.

Scholarships and Exhibitions

17. Scholarships and exhibitions are awarded for one year in the first instance and may be renewed annually thereafter. The College may decline to renew or may remove a scholarship or exhibition if the progress, industry and good conduct of the holder is deemed to be unsatisfactory. Scholarships and exhibitions are not renewed after qualification for a degree.

Gowns and Standards of Dress

18. Gowns are worn in Chapel, at Formal Dinner in Hall, at Collections, and when officially visiting the Master or any Officer of the College.

19. Graduates of Oxford wear the gown of their degree. Graduates of other universities who are reading for Higher Degrees and Diplomas may wear either the Advanced Student's gown or the academic dress of their own universities. Graduates reading for Certificates may wear either a Commoner's gown or the academic dress of their own universities. All other students except holders of scholarships wear a Commoner's gown. Holders of scholarships may wear a Scholar's gown.

Guests

20. (i) A student may have at most four guests on College premises at a time, unless prior permission for more has been granted by an Officer of the College. Students are at all times responsible for the behaviour of their guests while the latter are on College premises. No person may remain as the guest of a student after being told to leave by an Officer of the College or member of the Lodge staff.

(ii) Student must not bring guests onto College premises to attend parties or larger events (as defined in 22 and 23 below) unless the gathering concerned has been approved by the Junior Deans in advance.

(iii) No person may be admitted to the College or College-owned property as a guest when entry has been forbidden by an Officer of the College.

(iv) The Lodge must be informed of all overnight guests, and students living in the off-site annexes must also inform the Warden of their building about overnight guests. No guests may stay overnight in student rooms unaccompanied by a student.

Noise

21. (i) With the exception of bop nights, the volume of noise of any sort must at all times be such that it does not disturb neighbours or members of the College using its public spaces.

(ii) With the exception of bop nights, a period of quiet is effective in College and its annexes from 11pm until 7.30am throughout the week.

(iii) During examination periods, particular care should be taken to avoid noisy activity within College and its annexes which could disturb students taking examinations.

Student-organised events and social activities

22. Student parties and larger student-organised events held in College or College-owned property require the permission of a Junior Dean, which must be obtained before any arrangements are made.

For these purposes, a party is a social gathering at which more than eight but less than twelve people are present; a larger event is one at which twelve or more people are present. A larger event may not be held in a student's own rooms.

23. Students must obtain the permission of a Junior Dean for:

(i) any dramatic rehearsals and performances in College and College-owned property;

(ii) any larger student-organised events (including society meetings) which involve the possibility of disturbance to members of the College;

(iii) any larger student-organised events in College or College-owned property that are open to non-members of College who have not been individually invited.

With the exception of bop nights, all such events must end by 11.45pm and quiet time should be observed from 11.00pm onwards (as set out in 21.ii above). The relevant application form (D1), along with instructions on how to submit a request to the Junior Deans, is located on the SPC intranet.

24. The College's *Code of Practice on Freedom of Speech* may be found on the College website. Students organising events – including virtual events – are expected to consult the *Code* and follow it.

25. Permission may be refused for social events (including bops) when members of the College are involved or about to be involved in University Examinations.

Bops

26. The Junior Common Room may be permitted to hold bops finishing no later than midnight on no more than four occasions in Michaelmas and Hilary terms and on no more than two occasions during Weeks 1-4 in Trinity term.

27. The Middle Common Room may be permitted to hold bops finishing no later than 2.00am on no more than four occasions in Michaelmas and Hilary terms and on no more than two occasions during Weeks 1-4 in Trinity term. Noise levels should be reduced to those of 'quiet time' (as defined in 21.ii above) from midnight onwards.

Bar

28. (i) During Full Term, the College Bar shall usually be open from 7.00pm to 11.00pm Monday to Saturday evenings; 7.00pm to midnight on JCR Bop nights.

(ii) Drinks are served only to members of the College and their guests. Students and their guests must leave the Bar within ten minutes of closing time.

(iii) Alcohol bought in the Bar must not be taken out of the main College site.

(iv) Noise levels in the Memorial Garden must be kept to a minimum. The Memorial Garden must be vacated once the Bar is closed.

(v) **Drunkenness in a public place is a civil offence.** The College may impose prohibitions as necessary on any student who engages in disorderly conduct whilst under the influence of alcohol. Students should note that drinking societies, initiation ceremonies involving alcohol, and similar activities are not permitted on College premises.

Smoking

29. Students are required to observe the College's Smoking Policy, which is as follows:

(i) Smoking is not permitted on the main College site (including Castle Bailey Quad) or in the annexes except in designated areas. For these purposes, smoking refers to the use of e-cigarettes (vapes) as well as conventional cigarettes, cigars, pipes, etc.
The designated areas are:

- The Main Site: in the immediate vicinity of the ash tray provided close to the Hannington Hall bin store, near the steps to the SCR Dining Room. This is a designated smoking area from 7.00pm to 7.00am during the period from the start of Week 0 of Michaelmas term to the end of Week -1 of Trinity term and from 9.00pm to 7.00am during the period from the start of Week 0 of Trinity term until the end of Week -1 of Michaelmas term.

- St Thomas St Annexe: the patio area outside the common room. This is a designated smoking area at all times.

- Paradise St Annexe: the walled garden (but not the patio). This is a designated smoking area at all times.

- Lau Building: the common room balcony. This is a designated smoking area at all times.

(ii) The Dean will impose a fine of £25 for smoking on College property outside the designated smoking areas; a fine of £50 if fire alarms are activated by smoking; and a fine of £100 if fire equipment (including smoke detectors) are tampered with.

College Facilities and Amenities

30. The Junior and Middle Common Rooms are placed at the disposal of students by the College and their use is subject to the ultimate control of the Governing Body.

(i) The Junior and Middle Common Rooms may be summarily closed if treated inappropriately or left in an unacceptable state. Re-opening shall be at the discretion of the Domestic Bursar and Dean jointly.

(ii) The Junior Common Room will be closed after Bops until 6am the following morning.

31. The use of College spaces for student-organised events is subject to permission in advance from a Junior Dean. The necessary form (D1), along with instructions on how to submit a request to the Junior Deans, is located on the SPC intranet. The only exception to this is that students wishing to use an unbooked seminar room for private or group study (without the consumption of alcohol) may simply make an application to the Lodge at the time they wish to use the room.

32. The Library is open for the use of all students provided that they comply with the *Library Regulations*. The *Library Regulations* are revised from time to time by the Library and Archives Committee. The current version is given in Annex F.

33. Use of the College's data networks; and computers within the College and College-owned property is subject to the *Computer Regulations*. The current version is given in Annex G.

34. Students must keep off the grass in Linton quad.

35. Ball games (and games involving the use of other high-velocity airborne objects or generating significant amounts of noise) may not be played within the precincts of the College. Exceptionally, bowls or croquet may be played in the Chavasse quad during Trinity term with the permission of the Domestic Bursar.

36. No furniture may be removed from any College building into a quad or open space without the permission of the Domestic Bursar.

37. Students are provided with access to the College through their University Card and (where relevant) a key to their study-bedroom. No student may make a duplicate of any key issued by the College. Nor may they lend a College key or their University Card to anyone. Lost or stolen keys must immediately be reported to the Lodge. Lost or stolen University Cards should be reported to the College Office.

Damage to College Property

38. (i) Damage to College property or to that of its members must be reported to the Lodge at once. In general, damage to College property brought about by students will be charged at cost to the student responsible. Where it is not possible to identify an individual student as responsible, damage may be charged to the JCR, MCR, or a College Club.

(ii) Students resident in College or College-owned property will normally be held responsible for any damage done to their rooms.

Vehicles

39. (i) Bicycles may not be ridden within the College precincts.

(ii) Bicycles may not be left anywhere within the College (or within other College-owned buildings) except in the designated bicycle storage areas. Entry to the main College site is via the wicket gate beside the Chapel.

(iii) Bicycles may not be left outside the College in New Inn Hall Street or New Road attached to or leaning against the iron railings.

(iv) Bicycles must be registered with the Lodge and display the sticker issued free of charge upon registration.

(v) Skateboards, roller skates/blades, scooters or similar may not be used within the College sites.

(vi) Students may not keep or charge e-scooters or e-bikes anywhere on College premises.

40. Students living in College are not permitted to keep motor cars or motorcycles (including motor scooters) in Oxford except by written permission of the Dean.

Laws of the Land

41. Students are expected to obey the Laws of the Land.

42. (i) Students should note that the College is obliged to report those found to be in possession of Class A and Class B drugs and those suspected of dealing in illegal drugs (including cannabis) to the police.

(ii) Students who have any concerns or problems relating to illegal drugs or addiction should be aware of the confidential welfare support available to them. The Dean for Welfare may be approached in confidence for advice. Details of health, wellbeing and welfare support can be found on the College website. The College's *Statement of Policy on The Use of Illegal Drugs by Junior Members*, posted on the College website, contains a more detailed account of the College's policy with respect to the use of illegal drugs by students.

43. Students who are facing criminal prosecution must inform the Master and the Dean.

44. Students should not record audio, images or videos of other students or members of the College's staff in their rooms or offices without their permission. It is an offence to continue recording a student or a member of staff when asked by them to stop doing so; any such recordings should be permanently deleted on request.

The Media

45. (i) Students are reminded that injudicious dealings with the national, local and student press and media can result in libel action and may be subject to disciplinary action by the College.

(ii) Students are similarly reminded that libel action can arise from postings on social media, including Facebook, X (previously known as Twitter), Instagram, WhatsApp and any other online platform.

Enforcement of Regulations

46. The enforcement of College regulations is the responsibility of the Master, the Dean and the Junior Dean(s). Infraction of the regulations which appear to be relatively minor are dealt with as set out below. Relatively minor infractions are those for which the range of penalties set out in 46(ii) are of the appropriate order of magnitude.

47. (i) The Dean may as necessary issue a Decanal summons to a formal meeting at which attendance is compulsory. Summons is by email and attendance must be confirmed by return.

(ii) The Dean is authorised to levy a fine of up to a maximum of £150 per offence on individual students for infringements of College regulations, to require the student to pay for the reasonable costs of repair to College property, to impose 'community service' punishments and to ban individual students from College facilities and amenities. The Dean's decision will be confirmed in writing. If the student wishes to contest the Dean's action, they must write to the Dean within five working days of the imposition of the penalty.

(iii) Where in the opinion of the Junior Dean an offence justifies the imposition of a penalty, the Junior Dean shall recommend an appropriate penalty to the Dean, informing the student concerned of the nature of the alleged offence and the recommendation. Should the student wish to contest the Junior Dean's recommendation, the student should write to the Dean. The Dean will normally then summon the student to a formal meeting at which the case will be discussed prior to the imposition of any punishment, which will be confirmed in writing.

(iv) Penalties in excess of those set on in (ii) above may not be imposed by the Dean.

48. (i) Fines must be paid at the Finance Office within three working days of their imposition whether or not an appeal is lodged.

(ii) A failure to pay fines promptly and in full is an offence rendering the debtor liable to an additional fine of an amount to be determined by the Dean.

(iii) Fines imposed on individual students must be paid by the person(s) on whom they are imposed, and not collectively on their behalf by any group, club or society.

Fines collected are contributed to the College's Financial Assistance Fund from which support is offered to students in financial need.

49. The nature of any 'community service'-type punishment and any ban from using certain College facilities and amenities will be specified in a letter from the Dean. A failure to conform fully to a 'community service'-type punishment or a ban from using certain College facilities and amenities will be treated as a new offence.

50. If a student wishes to appeal against any decision of the Dean under paragraph 46 of these regulations, they must write to the Master. The appeal will be handled in accordance with Section 3 of the *Non-Academic Discipline Procedure*.

51. In any no-fault situation affecting one or more students, each student involved will be invited to speak in person with the Dean or the Master before any ruling is made that will affect them.

52. Where it is necessary, in the judgement of the Dean or the Master, to establish a no-fault, no contact agreement between two students, both students will be consulted about the specifics of the agreement and will then be expected to abide by the agreement made.

Serious Misconduct

53. Where it is alleged that a student is responsible for serious misconduct (including, but not limited to, assault) the matter will be dealt with according to Section 4 of the *Non-Academic Discipline Procedure*.

54. During an investigation of potential serious misconduct (where that investigation might be by the College or by the University) the Dean or the Master may exclude the student under investigation from College premises or permit access to College premises only on stipulated conditions (including the imposition of a ‘no contact order’). Such ‘no contact orders’ are precautionary measures, imposed to mitigate risk, to ensure that a full and proper investigation can be carried out and/or to protect any persons who may be directly affected by the allegation being investigated. The measures put in place will be those that best achieve these aims whilst minimising the possible impact on the student under investigation. They are not penalties and their imposition does not indicate that the College has concluded that the student under investigation is guilty of misconduct.

Annex F: Library Regulations

The Library is open to the use of all students of the College, provided that they obey the Library Regulations. Anyone failing to observe the following regulations may be forthwith reported to the Dean who shall take appropriate disciplinary action:

(i) Silence must be observed in the Library at all times.
(ii) No food may be consumed in the Library and no food may be brought into the Library unless in a sealed container.
(iii) No drinks may be consumed in the Library with the exception of water.
(iv) No book marked (either inside or out) 'Reference only' or 'Not to be taken from the room', nor any periodical or exam paper may be removed by a student without the permission of the Librarian.
(v) No book may be removed from the Library unless first checked out on the self-issue terminal and the Librarian will investigate all such instances where this is not the case.
(vi) Any person who triggers an alarm must complete an entry in the Library Alarms Report file and must report to the Librarian or his deputy, either in person or by email, not later than 11.00am on the next working day. Failure to comply with this regulation shall of itself constitute an offence.
(vii) No student may have out at any one time more than fifteen volumes without special leave of the Librarian; and no book may be retained for more than a week in term if requested by another reader. Each extra volume illegally borrowed will incur a fine of twenty pence per day.
(viii) Each overdue book will incur a fine of twenty pence per day.
(ix) For undergraduates and visiting students, the basic loan period is four weeks in term, but this is progressively shortened towards the end of term as all books borrowed by undergraduates are due for return by Thursday of 8th week. Books may be renewed from Monday of 8th week for the rest of the term and the duration of the forthcoming vacation. Failure to return a book by Thursday of 8th week or to have renewed it by then for the vacation will incur a fine of twenty pence per volume per day.
(x) For graduate students there is a fixed loan period of 56 days.
(xi) All Library users must take good care of the books in their possession. In particular, books should not be used to prop open windows.
(xii) No non-member of the College may be admitted to or use the Library without the permission of the Librarian.
(xiii) Mobile phones must be switched to silent when in the Library and must only be used in ways that do not disturb other Library users.
(xiv) Laptop computers must be switched to silent when in the Library.
(xv) Computers or mobile phones which are left unattended in the Library will be switched off and/or removed if they are impeding the use of the Library. The College is not responsible for any damage to or loss of data from a mobile phone or computer that is caused by its being switched off or removed after it has been left unattended in the Library.
(xvi) Private books and papers may be left on the tables in the Library only during brief absences. Places may not be reserved over longer periods and books and papers so left will be cleared. Items not claimed will be disposed of at the end of term.
(xvii) Those who have taken their last University Examinations must return all their library books immediately. Students are reminded that Library resources are the property of the College; failure to return items wounds the College intellectual community as a whole.
(xviii) The care of any book or other item borrowed from the Library remains the borrower's responsibility until it has been returned to the Library. No book or other item may be sub-lent or transferred to a third party by the borrower without the Librarian's express permission. Responsibility for the care of any item belonging to the Library rests with the borrower until the loan is cancelled. Any member of the College who fails to return an item borrowed from the Library will be liable for the full cost of its replacement.

Annex G: Computer Regulations

College computers and data networks are made available for the use of all St Peter's students, provided that they obey the following regulations:

No food or drink may be consumed near public College computers, eg in the Library lobby.

(i) No non-member of the College may be admitted to use the public College computers or data networks without the permission of the Head of IT. Guest logins are available on request.

(ii) Students must observe all College, University, and JANET rules on the use of academic computer networks.

(iii) Students must not use any peer-to-peer (P2P) file sharing software on any computer that uses the College's data network to obtain and/or distribute copyright protected material. Any infringements will be regarded as a disciplinary matter and will be referred in the first instance to the College Dean. There is an administration charge of £50+VAT applied in every case by the University, to be paid by the student. These infringements may also be escalated to the Proctors. University IT Regulations can be found at: www.ox.ac.uk/about/how-we-are-run/governance-finance/legislation/it-regulations-1-of-2002.

(iv) Students must ensure that any personal computer or mobile device they use on the College's data network is kept up to date with security patches and anti-virus software. Anti-virus software is free to download through the University[2].

(v) Students may not use the College Crest on any website that they create except with the permission of the College.

[2] See https://www.infosec.ox.ac.uk/endpoint/macos