



ST PETER'S
COLLEGE
UNIVERSITY OF OXFORD

College Lectureship in Politics (part-time)

Further Particulars

St. Peter's College invites applications for a fixed-term part-time College Lectureship in Politics for a period of six months (1 January 2023 to 30 June 2023).

Applicants should have completed, or have made substantial progress towards, a doctoral dissertation in this subject. The position will be particularly suitable for an early career scholar seeking experience in college teaching and administration.

The College currently admits about nine undergraduate students to read Politics, Philosophy and Economics (PPE) each year and also accepts students studying History & Politics. A number of Visiting Students each year also study PPE or Politics.

Full information about the College is available on the College website www.spc.ox.ac.uk.

1. General

The person appointed to the post will be expected to teach the equivalent of three weighted hours of tutorials and classes for the College each week during the two terms, providing cover during the sabbatical leave of Dr Hartmut Mayer. They will teach the Practice of Politics (Prelims), plus either Comparative Government or Political Sociology,¹ and may also be required to teach some Visiting Students.

2. Duties

The successful applicant will be expected to:

1. hold shared organisational responsibility for the teaching of undergraduate students on courses involving Politics (Philosophy, Politics & Economics (PPE), History & Politics).
2. To plan and provide tutorial teaching for up to an average of three weighted hours² in each week of full term (eight weeks) in the Practice of Politics plus either Comparative Government or Political Sociology.
3. To ensure that students receive timely feedback on their work during term, both week by week and in termly reports, and to set and mark internal examinations ('Collections').
5. To undertake academic administration (e.g. the planning and organisation of

¹ See <https://www.ppe.ox.ac.uk/course-structure>.

² Under the College's weighting system for Stipendiary Lecturers, teaching hours are worked out on the basis of teaching students in pairs. Any hours spent teaching larger groups are counted as 1.2 hours, while any hours spent with individual students count as 0.8 hours.)

students' subject options; the endorsement of applications made by students for travel grants and other College assistance; the writing of references, the selection of books for the College Library etc.).

6. To undertake pastoral responsibilities in liaison with the College Welfare Team and the other PPE tutors at St Peter's.

A more detailed guide to tutorial responsibilities and other information will be communicated to the successful candidate by the Senior Tutor following appointment.

2. Selection Criteria

To be successful, candidates will need to show that they meet the following selection criteria:

- (i) have experience in teaching Politics at a level that would enable them to teach Oxford undergraduates in the courses listed above.
- (ii) demonstrate the ability to be an effective and inspiring teacher of Politics, particularly to undergraduates of high ability in a tutorial system.
- (iii) have completed (or be about to complete) a doctorate in Politics or a related field in a topic relevant to the teaching range specified for this post.
- (iv) have the potential to discharge willingly and competently the full range of academic administrative duties, besides teaching, upon which the effective operation of Politics as a subject within the College depends.
- (v) have good communication and interpersonal skills.

3. Remuneration and conditions

Term of appointment

The appointment will be for a fixed term of six months starting on 1 January 2023.

Remuneration and other conditions

Remuneration will be *pro rata* on the Senior Tutors Committee scale for Stipendiary Lecturers. The rate for a 3-hour post is £7,191 to £8,087 pa (£599 to £674 per month). The appointee will have access to an entertainment allowance of £38 over the period of the appointment.

Pension scheme

The Lecturer will be automatically enrolled in the Universities Superannuation Scheme with effect from the start date of their employment; it is possible subsequently to opt out.

Senior Common Room

The successful candidate will be an associate member of the Senior Common Room and will be entitled to three free lunches or dinners per week during termtime and two lunches per week during the vacation, provided that the kitchens are open (they are occasionally closed for short periods, normally during the vacation). They will not be a member of the College's Governing Body.

A shared room will be made available for teaching purposes.

4. Application procedure

Candidates should send a letter of application that includes a statement of which options they are able to teach, a CV and the name and contact details of two referees electronically to the College Registrar (academic.appointments@spc.ox.ac.uk), St Peter's College by **12noon on Tuesday 15 November**. (There is no application form.) They should ask their referees to write on their behalf to the same email address by the closing date.

Please include the words 'Politics Lectureship' in the subject line of all email correspondence.

Shortlisting decisions will be made early the following week and it is expected that interviews will take place on **the afternoon of Tuesday 29 November**. General queries about the post can be sent to Dr Hartmut Mayer (hartmut.mayer@spc.ox.ac.uk).

St Peter's is an equal opportunities employer.

The appointment will be subject to the provision of proof of the right to work in the UK.

October 2022