College Lectureship in Physical Geography (part-time)

Further Particulars

St. Peter’s College invites applications for a fixed-term part-time College Lectureship (5-hour) in Physical Geography for two terms (1 January 2024 to 30 June 2024).

Applicants should have submitted, or be close to submitting, a doctoral dissertation in this subject.

St Peter’s admits four undergraduates to read Geography each year.

Full information about St Peter’s College is available at www.spc.ox.ac.uk.

1. Duties

The main responsibilities of the Lecturer will be as follows:

1. To hold shared organisational responsibility for the College’s teaching of undergraduate Geography students, and Visiting Students studying Geography, working in association with Dr Alice Watson, Stipendiary Lecturer in Human Geography.

2. To plan and provide tutorial teaching for up to an average of five weighted hours¹ in each week of full term (eight weeks each). The appointee will be expected to teach:

   Prelims (Y1):  Earth System Processes, Geographical Techniques, Geographical Controversies

   FHS (Y2 and Y3):  Earth System Dynamics, Environmental Geography, Geographical Research and dissertation supervision

   (Paper details can be found here: https://www.geog.ox.ac.uk/study/undergraduate/)

3. To ensure that students receive timely feedback on their work during term, both week by week and in termly reports, and to set and mark internal examinations (‘Collections’).

4. To undertake academic administration (e.g. the planning and organisation of students' subject options; the endorsement of applications made by students for travel grants and other College assistance; the writing of references, the selection of books for the College Library etc.).

¹ Under the College’s weighting system for Stipendiary Lecturers, teaching hours are worked out on the basis of teaching students in pairs. Any hours spent teaching larger groups are counted as 1.2 hours, while any hours spent with individual students count as 0.8 hours. Overstint teaching (especially of Visiting Students) may be additionally remunerated.
6. Co-organise and run the Spring Reading week (during the Easter Vacation) with Y2 and Y3 students.

7. To undertake pastoral responsibilities in liaison with the College Welfare Team.

A more detailed guide to tutorial responsibilities and other information will be communicated to the successful candidate by the Senior Tutor following appointment.

2. Criteria for appointment

To be successful, candidates will need show that they meet the following essential selection criteria:

(i) have experience in teaching Physical Geography at a level that would enable them to teach Oxford undergraduates in the courses listed above.

(ii) demonstrate the ability to be an effective and inspiring teacher of Physical Geography, particularly to undergraduates of high ability in a tutorial system.

(iii) have the potential to discharge willingly and competently the full range of academic administrative duties, besides teaching, upon which the effective operation of Geography as a subject within the College depends.

(iv) have good communication and interpersonal skills.

3. Remuneration and Conditions

Term of appointment
The appointment will be for a fixed term of six months, from 1 January 2024 to 30 June 2024. There may be the opportunity for extension of the appointment to cover part or all of the 2024-25 academic year (to be confirmed).

Remuneration will be **pro rata** on the Senior Tutors Committee scale for Stipendiary Lecturers. The rate for a 5-hour post is £12,703 to £14,153 pa (£1,059 to £1,179 per month). The appointee will have access to an entertainment allowance of £88 over the period of the appointment.

Pension scheme
The Lecturer will be automatically enrolled in the Universities Superannuation Scheme with effect from the start date of their employment; it is possible subsequently to opt out.

Senior Common Room
The successful candidate will be an associate member of the Senior Common Room and will be entitled to five free lunches or dinners per week in Full Term and two lunches per week during the vacation, provided that the kitchens are open (they are occasionally closed for short periods, normally during the vacation, and have also been shut for longer periods during lockdown).

4. Application procedure

Candidates should send a letter of application, together with a curriculum vitae and the names and contact details of two referees electronically to academic.appointments@spc.ox.ac.uk by 12noon on Thursday 7 December 2023. (There is no application form.) Candidates should ask their
referees to write on their behalf to academic.appointments@spc.ox.ac.uk by the closing date (or as soon as possible thereafter).

Please include the words ‘Physical Geography Lectureship’ in the subject line of all email correspondence.

It is expected that shortlisted candidates will be invited to attend an interview on Wednesday 13 December 2023.

Informal queries can be addressed to the Senior Tutor, Dr Huw Dorkins (huw.dorkins@spc.ox.ac.uk).

St Peter’s is an equal opportunities employer.

The appointment will be subject to the provision of proof of the right to work in the UK.

November 2023