



College Guest Room Booking Procedure and Pricing

General

The College has one Guest Room (Besse 12) which is available for use by Fellows and their guests, by alumni, and by guests of current undergraduates and postgraduates. It can be used as a single, double or twin room.

Procedure

Reservations are to be made through the Porters Lodge at guestroom@spc.ox.ac.uk

Fellows will take priority, but must give a minimum of two weeks' notice. Within two weeks of the booking the room can be booked on a first come, first served basis.

Once a booking has been confirmed, no other booking for that date(s) will be accepted.

Cancellations are to be notified to the Lodge immediately at guestroom@spc.ox.ac.uk

The Lodge will keep a record of those who were unsuccessful in booking if they wish to be notified of late cancellations, and suggest alternative accommodation if requested.

The maximum duration of a booking will normally be three nights.

The room is to be vacated by 10am on the day of departure.

Pricing

Room charges will be £66 inc VAT for single and £100 inc VAT for double occupancy.

Fellows and their academic guests are charged rates of £53 and £80 inc VAT.

VAT will be applied unless not applicable (requiring the presentation of an Exemption Certificate).

Breakfast, if available, will be £6 inc VAT per person, and a token will be issued at the lodge on arrival for presentation at the Hall counter.

Late cancellation charges may apply.